**Reports and Task schedulers**

**Intune Daily devices record update**

1. Report Type - Task Schedular
2. Scheduled on - SR31200
3. Scheduled account - SVC\_SCORCH\_RB
4. Service Account - SVC-ITWP-Intune-Admin
5. Frequency – Daily once 6AM Server time
6. Location of file - H:\Runbooks\Integration\Intune\_SNOW\intune\_snow\_integration.ps1

**Import table** - u\_intune\_mobile\_device\_staging\_table

**Target table** - cmdb\_ci\_comm

* Authenticates to Microsoft Intune and fetch the all the device details from Intune and export the data to csv file.
* File Name – clouddevices.csv
* File Path – C:\temp\clouddevices.csv
* Import the data from above file and send the record details to service-now import table
* Now, Service-now update the target table by using data in import table with unique identifier as Serial number

**RU Consumption & F3 License Users Report**

1. Report Type - Task Schedular
2. Scheduled on - SR31200
3. Scheduled account - SVC\_SCORCH\_RB
4. Service Account - SRV-SCORCH-O365Admin@yara.com
5. Frequency – 10th of Every Month

Script file location - "H:\Runbooks\M&C-Reports\RUReports.ps1"

Requirement – Export RU consumption report and F3 license users.

**RU report**

* Condition: License account like \*yara:ENTERPRISEPACK\* and title not like \*TCS\*, then export to csv file
* Separate users and non-users account then export into single excel file with 2 different sheets namely Users, Non-users
* File Location – “H:\Runbooks\Result\”
* File Naming format – “RU Report-Month(3chars)YYYY.csv”

**F3 license users:**

* Condition: License account is 'yara:SPE\_F1' and account title -not like \*TCS\*, then export to csv file.
* Separate users and non-users account then export into single excel file with 2 different sheets namely Users, Non-users
* File Location – “H:\Runbooks\Result\”
* File Naming format – “F3 License Users-Month(3chars)YYYY.csv”

**Email Subject**: RU Report & F3 License Users-Month(3 chars)YYYY

**Email body**: Hello, please find the attached RU consumption report for the month including F3 users’ data file. Regards, TCS Messaging & services

**Recipient details list:**

From: DL-TCS-Messaging-Services@yara.com

To: pavan.nemani@yara.com, dhanish.nair@yara.com

Cc: srikanth.paka@yara.com, kavuuri.harshini@yara.com, sruthy.varghese@yara.com

**Forensic Report**

1. Report Type - Task Schedular
2. Scheduled on - SR31200
3. Scheduled account - SVC\_SCORH\_RB
4. Service Account – Scorch.Service
5. Frequency – 10th of Every Month

**Filter criteria**

1. Item Name – E-mail, OneDrive, Office 365
2. Created on – last month
3. State – Delivered or Completed

Script Location – “H:\Runbooks\M&C-Reports\updated forensic.ps1"

* Pull the ticket details from service-now and calculate the efforts spend by the M&C team based on below conditions.

|  |  |  |  |
| --- | --- | --- | --- |
| Retrievee-mail | RetrieveOneDrivefiles | Time in hours | Dollar per hour ($) |
| True | True | 6 | 25 |
| True | False | 3 | 25 |
| False | True | 3 | 25 |
| False | False | 0 | 25 |

* Export the data to excel file and share to below recipient lists.
* Export file location - "H:\Runbooks\Result\ForensicCase-Month(3 chars)YYYY.csv

Email subject: Forensic Cases Report-Month(3 char)YYYY

Email body: Hello,

Please find the attached Forensic report.

Regards,

TCS Messaging & services

**Recipient** **List**

From: DL-TCS-Messaging-Services@yara.com

To: pavan.nemani@yara.com, dhanish.nair@yara.com

Cc: srikanth.paka@yara.com, kavuuri.harshini@yara.com

**App registration expiry alert**

Requirement: Every App registration has either certificate or secret key, those keys are associated with expire date. Application owner sometimes forgot to raise request for renewal of certificate or secret key. Which leads to business impact. To avoid this situation cloud team requires a report which having list of application with expire date in next 30 days.

1. Report Type – Scorch Workflow
2. Scheduled on - SR31200
3. Frequency – 2nd of Every Month
4. Flow path: Runbooks🡪1.0 ServiceNow Automations🡪Cloud Reports🡪App Registration Expiry

* Tenant ID: ef8a53ea-1a1c-4189-b792-c832dcaea568
* Client ID: ce124cbf-3b2c-4812-a47d-684b7fd59e0a (App Registration Expiration Alert)
* Certificate installed location: "H:\Runbooks\Sec-Cer\Exchange-Online-connection.pfx"
* API Permissions: Application.Read.All, User.Read.all (type = application)
* Grant admin consent is mandatory
* Report location – “c:\temp\AppRegistrationExpiry.xlsx”

Email Details:

Subject: App Registration Expiry Alert for Next 30 days

To: [DL-TCS-Cloud-Management-Services@yara.com](mailto:DL-TCS-Cloud-Management-Services@yara.com)

Body: Hi Team,

Please find the attahced of azure application, which secret keys are expiring in next 40 days.

Best regards,

Cloud Operation

**Azure AD Report**

**Requirement:** Michael need user information along with user **last login date and time**.

1. Report Type – Scorch Workflow
2. Scheduled on - SR31200
3. Frequency – 2nd of Every Month
4. Flow path: Runbooks🡪1.0 ServiceNow Automations🡪Cloud Reports🡪AzureADLastLogon

Report file location - H:\Runbooks\CloudReport\AzureADlastLogin-Month(3chars)YYYY.xlsx

Email details:

Subject: Azure AD Last Log On

To: [gilda.potgieter@yara.com](mailto:gilda.potgieter@yara.com), [michael.cercleron@yara.com](mailto:michael.cercleron@yara.com), [DL-TCS-Cloud-Management-Services@yara.com](mailto:DL-TCS-Cloud-Management-Services@yara.com)

Body:

Hi Michael,

Please find the attahced Azure AD Last Log On report.

Best Regards,

Automation Team